



**Assessor**

220 N Washington Ave  
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FAX (641) 421-3091

**Dana Naumann, ICA, RES, AAS**

February 11, 2014

Mason City City Hall  
Mason City Conference Board  
Mason City, IA 50401

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On call of Eric Bookmeyer, Mayor of the City of Mason City, Iowa, and Chair of the Mason City Conference Board, representatives of the three tax levying bodies of Mason City met in the 2<sup>nd</sup> floor conference room at City Hall, Tuesday, February 11, 2014 at 12:00 PM.

The following members were present: Mayor Eric Bookmeyer in the chair; Paula Recinos & Darshini Jayawardena representing the Board of Education; Alex Kuhn & Scott Tornquist representing the City Council; and Bob Amosson, Phil Dougherty and Jay Urdahl representing the County Board of Supervisors. Also present was Tara Dimitros, Chief Deputy Assessor, and Dana Naumann, Mason City Assessor, acting as clerk.

It was moved by Mr. Urdahl to approve the agenda, seconded by Mr. Kuhn. Upon voting, ayes all.

It was moved by Mr. Amosson to approve the February 26<sup>th</sup>, 2013 meeting minutes. Ms. Recinos seconded the motion. Upon voting, ayes all.

Mason City Assessor Dana Naumann then updated the board on the condition of the assessor's office, highlighting the updates made to staffing, the launching of the new property information website, and the progress of the assessment software conversion. It was moved by Mr. Dougherty to approve the Assessor's Annual Report. The motion was seconded by Ms. Jayawardena. Upon voting, ayes all.

The board discussed the current vacancy created by Merrill Button on the Mason City Board of Review. Letters of interest for the board position were submitted by six applicants. Mr. Urdahl made the motion to review the submitted applications and interview three candidates. Ms. Jayawardena seconded the motion. Upon voting, ayes all.

It was moved by Mr. Urdahl to approve the Mason City Assessor's fiscal year 2014-2015 budget proposal of \$424,254 plus \$240,000 per year for five years for the reappraisal projects. Mr. Kuhn seconded the motion. Upon voting, ayes all.

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It was moved by Mr. Kuhn and seconded by Mr. Amosson to schedule the public hearings on the Mason City Assessor's FY 2014-2015 proposed budget for Tuesday, February 25, 2014 at 12:00 PM. Upon voting, ayes all.

It was moved by Mr. Tornquist to adjourn, seconded by Mr. Dougherty. Upon voting, ayes all.



Eric Bookmeyer – Mayor



Dana Naumann – City Assessor/Clerk