

February 7, 2022

Mason City Conference Board  
2<sup>nd</sup> Floor Conference Room, City Hall, Mason City

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On call of Bill Schickel, Mayor of the City of Mason City, Iowa, and Chair of the Mason City Conference Board, representatives of the three tax levying bodies of Mason City met in person and virtually via Zoom on Monday, February 7, 2022, at 12:00 PM.

The following members were present: Mayor Bill Schickel in the chair; Carol Dettmer (via Zoom), Cindy Garza (via Zoom) & Alan Steckman representing the Board of Education; Will Symonds & Paul Adams representing the City Council; and Chris Watts, Tim Latham & Casey Callanan representing the County Board of Supervisors. Also present were Aaron Burnett, City Administrator, Pamela Pingel, Chief Deputy Assessor, and Tara Brueggeman, Mason City Assessor, acting as clerk.

It was moved by Mr. Callanan to adopt the agenda, seconded by Mr. Symonds. Upon voting, ayes all.

Ms. Brueggeman presented the City Assessor's Annual Report.

It was moved by Mr. Watts to approve the minutes of the October 26, 2021 meeting, seconded by Mr. Steckman. Upon voting, ayes all.

It was moved by Mr. Callanan to approve the Assessor's Budget Amendment for the FY2021-2022, seconded by Mr. Adams. Upon voting, ayes all.

It was moved by Mr. Steckman to approve scheduling the FY2022-2023 City Assessor budget proposal of \$617,950 for public hearing on February 23, 2022 at 12:00 PM, seconded by Mr. Symonds. Upon voting, ayes all.

There being no additional business, the board adjourned at 12:36 PM.



Bill Schickel – Mayor



Tara Brueggeman – City Assessor/Clerk

<b>MASON CITY ASSESSOR - FUND 092</b>	<b>FY23 BUDGET</b>
<b>SALARY - ADMINISTRATOR</b>	\$105,000
<b>SALARY - DEPUTY</b>	\$75,000
<b>SALARY - OTHER PERSONNEL</b>	\$92,940
<b>FICA</b>	\$20,880
<b>IPERS</b>	\$25,770
<b>INSURANCE:</b>	
Health & Flex Benefits	\$65,520
Life	\$100
Disability	\$600
<b>WORKERS COMP / PUBLIC OFFICIAL BOND</b>	\$2,500
<b>UNEMPLOYMENT</b>	\$560
<b>MILEAGE</b>	\$6,000
<b>POSTAGE &amp; MAILING</b>	\$8,000
<b>OFFICE SUPPLIES</b>	\$4,000
<b>TELEPHONE</b>	\$1,000
<b>APPRAISAL SERVICES</b>	\$7,500
<b>CONTINUING EDUCATION</b>	\$11,000
<b>SALARY - BOARD OF REVIEW</b>	\$4,500
<b>BOARD OF REVIEW EXPENSES</b>	\$500
<b>COURT/APPEALS/LEGAL</b>	\$25,000
<b>EXAMINING BOARD</b>	\$100
<b>PUBLICATIONS &amp; LEGAL NOTICES</b>	\$1,000
<b>DUES &amp; MEMBERSHIPS</b>	\$2,000
<b>HARDWARE &amp; EQUIPMENT:</b>	
PCs, Tablets, Printers, etc	\$5,000
Copier lease	\$2,500
Office Furniture	\$5,000
<b>MAPPING SERVICES:</b>	
GIS Department	\$39,250
Pictometry / Cyclomedia	\$21,230
ESRI ArcGIS	\$1,800
Geogear AgLand	\$3,500
<b>SOFTWARE, WEBSITES &amp; MAINTENANCE:</b>	
Vanguard VCS	\$14,050
Beacon Website	\$13,650
Granicus Website	\$1,400
Adobe, Publisher & Bluebeam	\$1,100
<b>REAPPRAISAL PROJECT</b>	\$50,000
<b>TOTAL EXPENDITURES</b>	<b>\$617,950</b>
<b>LEVY RATE</b>	<b>0.49027</b>