

March 4, 2024

Mason City – City Hall  
Mason City, IA 50401

MINUTES  
PUBLIC HEARING OF THE MASON CITY CONFERENCE BOARD

On call of Paul Adams, Mayor Pro Tem of the City of Mason City, Iowa, and Chair of the Mason City Conference Board, representatives of the three tax levying bodies of Mason City met in the 2<sup>nd</sup> floor conference room at City Hall, Monday, March 4<sup>th</sup>, 2024 at 12:00PM.

The following members were present: Mayor Pro Tem Paul Adams in the chair; Tim Latham and Joshua Masson representing the Mason City Council; Casey Callanan, Lori Meachem Ginapp and Chris Watts representing the Cerro Gordo County Board of Supervisors; Alan Steckman and Madison Nelson representing the Mason City School Board. Also present were Aaron Burnett, City Administrator, Pamela Pingel, Chief Deputy Assessor, and Tara Brueggeman, Mason City Assessor, acting as clerk.

It was moved by Mr. Watts and seconded by Mr. Latham to adopt the meeting agenda. All ayes, motion carried. It was moved by Ms. Meachem Ginapp and seconded by Mr. Masson to approve the minutes of the February 12<sup>th</sup> meeting. All ayes, motion carried.

The floor was opened for public input regarding the FY25 City Assessor Budget at 12:03 PM. There being no public present in-person or virtually via Zoom, the public hearing was closed. It was moved by Mr. Callanan and seconded by Mr. Lathan. All ayes, motion carried.

It was moved by Mr. Callanan and seconded by Mr. Masson to adopt the FY 2025 City Assessor budget proposal. All ayes, motion carried.

There being no additional business, motion to adjourn by Mr. Latham and seconded by Mr. Watts. All ayes, motion carried. Meeting adjourned at 12:05 PM.

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Bill Schickel – Mayor

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Tara Brueggeman – City Assessor/Clerk

<b>MASON CITY ASSESSOR - FUND 092</b>	<b>FY25 BUDGET</b>
<b>SALARY - ADMINISTRATOR</b>	\$115,210
<b>SALARY - DEPUTY</b>	\$86,408
<b>SALARY - OTHER PERSONNEL</b>	\$96,744
<b>FICA</b>	\$22,825
<b>IPERS</b>	\$28,166
<b>INSURANCE:</b>	
Health & Flex Benefits	\$65,880
Life	\$110
Disability	\$650
<b>WORKERS COMP / PUBLIC OFFICIAL BOND</b>	\$2,500
<b>UNEMPLOYMENT</b>	\$560
<b>MILEAGE</b>	\$5,000
<b>POSTAGE &amp; MAILING</b>	\$8,000
<b>OFFICE SUPPLIES</b>	\$3,000
<b>TELEPHONE</b>	\$1,100
<b>APPRAISAL SERVICES</b>	\$7,500
<b>CONTINUING EDUCATION</b>	\$15,000
<b>SALARY - BOARD OF REVIEW</b>	\$4,900
<b>BOARD OF REVIEW EXPENSES</b>	\$500
<b>COURT/APPEALS/LEGAL</b>	\$25,000
<b>EXAMINING BOARD</b>	\$100
<b>PUBLICATIONS &amp; LEGAL NOTICES</b>	\$500
<b>DUES &amp; MEMBERSHIPS</b>	\$2,500
<b>HARDWARE &amp; EQUIPMENT:</b>	
PCs, Tablets, Printers, etc	\$3,000
Copier lease	\$2,500
Office Furniture	\$15,000
<b>MAPPING SERVICES:</b>	
GIS Department	\$12,800
Eagleview	\$34,180
ESRI ArcGIS	\$0
Geogear AgLand	\$4,130
Cyclomedia	\$20,000
<b>SOFTWARE, WEBSITES &amp; MAINTENANCE:</b>	
Tyler Tax Administration	\$15,000
Vanguard VCS	\$17,555
Beacon Website	\$13,700
Granicus Website	\$3,000
Adobe, Publisher & Bluebeam	\$1,000
<b>REAPPRAISAL PROJECT</b>	\$405,000
<b>TOTAL EXPENDITURES</b>	<b>\$1,039,018</b>
<b>LEVY RATE</b>	<b>0.47973</b>